



DEPARTMENT OF DEFENSE
DEFENSE STANDARDIZATION PROGRAM OFFICE
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January 9, 2007

IN REPLY
REFER TO

DSPO

MEMORANDUM FOR STANDARDIZATION MANAGEMENT ACTIVITIES

SUBJECT: Policy Memo 07-1, "Joint Standardization Boards"

The Defense Standardization Executive, ADUSD/LP&P, has chartered several Joint Standardization Boards (JSBs) under the Defense Standardization Program (DSP) to establish a comprehensive, integrated standardization program linking acquisition, operational, sustainment, and related military and civil communities across the DoD-wide enterprise, and in some cases, across the federal-government enterprise. The JSBs, together with their approved charters, are listed on the Defense Standardization Program website at www.dsp.dla.mil.

The purpose of JSBs is to provide senior-level oversight and support within a specific domain or commodity and establish an effective, Department-wide forum for standardization coordination, planning, and decision making. The objective of the JSB is to achieve common, mutually satisfactory standardization solutions to shared requirements and problems. JSBs are not intended to supplant any of the existing DSP organizations, but to leverage existing resources and capabilities outside of, and within, the DSP at an enterprise-wide level to improve standardization program funding, management, and effectiveness. It is expected that DSP organizations will participate on JSBs, and, when it is necessary to document a JSB standardization decision, the DSP infrastructure will be used to develop or adopt the necessary documentation.

To provide the necessary JSB policies and procedures, the attached changes to DoD 4120.24-M, "Defense Standardization Program Policies and Procedures," are effective immediately. Please direct any questions about JSBs or these changes to Mr. Mike Goy, (703) 767-6882 or email mike.goy@dla.mil.


GREGORY E. SAUNDERS
DIRECTOR

Attachment

CHANGES TO DOD 4120.24-M FOR JOINT STANDARDIZATION BOARDS

1. Paragraph C2.1, add the following:

“Joint Standardization Boards (JSBs) authorized and chartered by the DoD Standardization Executive are responsible for developing DoD-wide standardization solutions within their assigned domain or commodity, with the exception of the Information Technology (IT) domain. The IT domain shall be managed in accordance with DoD Directive 5101.7, (“DoD Executive Agent for IT Standards”), 21 May 2004. Figure C2-F1 shows the relationship between JSBs and the DSP management structure.”

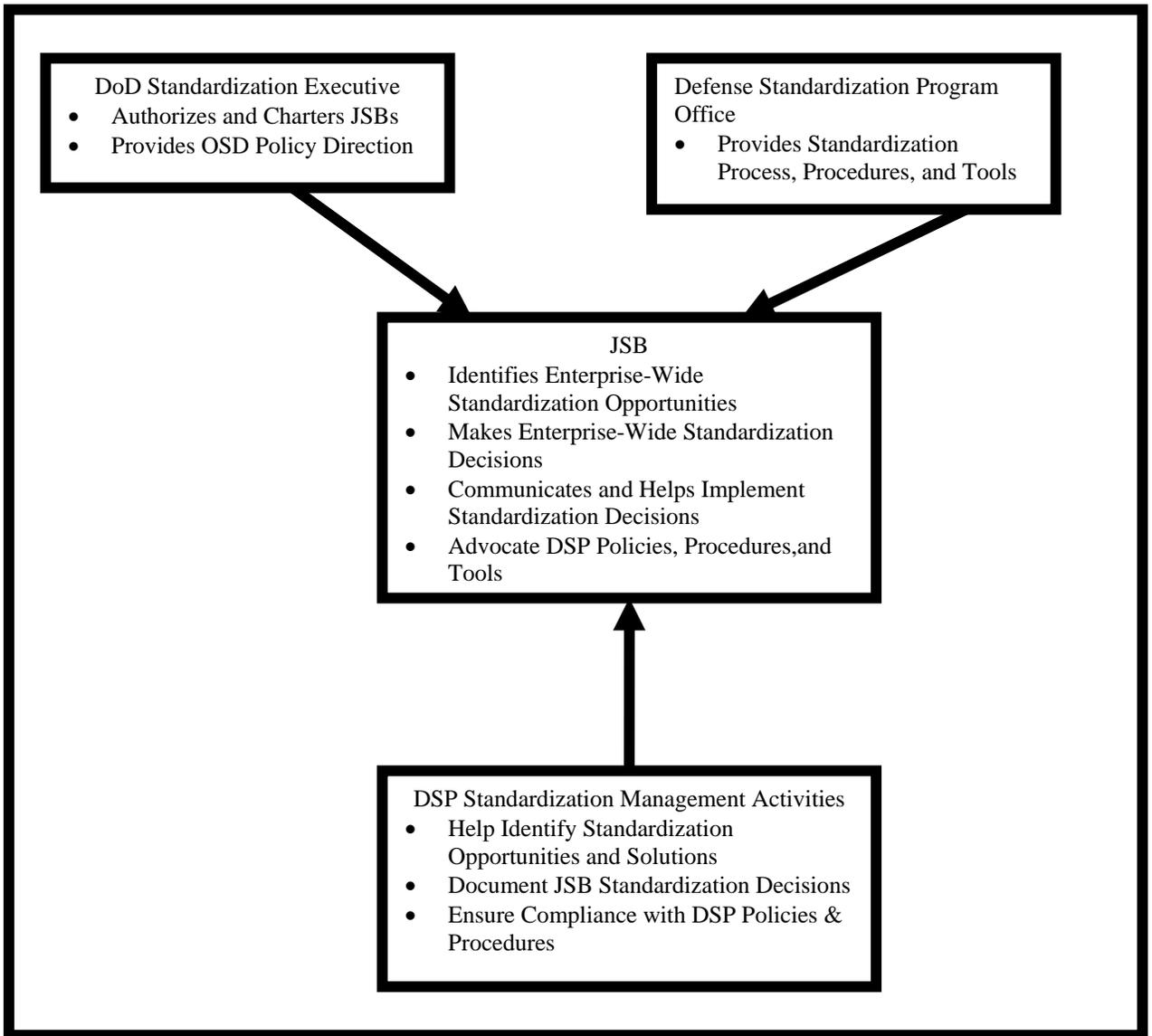


Figure C2-F1. JSB and DSP Relationship

2. Section C2.2.1, Add the following new paragraphs:

“C2.2.1.3. Establish Joint Standardization Boards under the DSP.

“C2.2.1.4. Seek funding for selected standardization projects identified by Joint Standardization Boards.

“C2.2.1.5. Act as the Standardization Executive for the DoD Components without a designated Standardization Executive.”

3. Add the following as a new paragraph.

“C.2.2.8.1.10. Support the JSBs in the development, adoption, and maintenance of DSP documents that will be used DoD-wide.”

4. Add the following as a new section.

“C2.2.12. The Joint Standardization Boards shall:

“C2.2.12.1. Identify DoD-wide standardization opportunities and develop DoD-wide standardization solutions to achieve interoperability and net-centric capabilities, reduce the logistics footprint, improve sustainment capabilities, increase safety, and improve operational readiness and effectiveness.

“C2.2.12.2. Ensure development of DSP documents or other means to record standardization decisions by providing an effective Department –wide forum for achieving common, mutually satisfactory solutions to shared requirements and problems.

“C2.2.12.3. Recommend to the Defense Standardization Executive DSP documents for inclusion in the Program Managers Tool.

“C.2.2.12.4. Submit to the DSPO detailed meeting minutes that contain standardization initiatives or problem resolution progress, accomplishments, potential for interoperability and reduced logistics footprint, as well as action items and proposed completion dates. Identify resources necessary to enact standardization decisions.

“C.2.2.12.5. Participate, through the responsible Lead Agent in accordance with the Chairman of the Joint Chiefs of Staff Instruction (CJCSI) 2700.01, (“International Military Agreements for Rationalization, Standardization, and Interoperability Between the United States, it’s Allies, and other Friendly Nations”), with treaty organization standards committees to develop International Standardization Agreements related to their domain/commodity area.

“C.2.2.12.6. Participate with Non-Government Standards Bodies (NGSBs) to develop standards to support their assigned domain or commodity area.

“C.2.2.12.7. Participate with Standardization Management Activities to develop government standardization documents when needed to address requirements in assigned domain/commodity area.

“C.2.2.12.8. Review and comment on other DSP documents where there is an interest.”

5. Add the following as a new section C4.1.2.6.

“C4.1.2.6 Authorization of Joint Standardization Boards (JSBs). The Defense Standardization Executive shall authorize and approve the charter for each JSB. Departmental Standardization Offices (DepSOs) will be notified of all proposed JSBs by the Defense Standardization Program Office (DSPO). The DSPO shall review an approved charter every 5 years to determine if the JSB shall be continued and it’s charter renewed. Requests to authorize and charter JSBs shall be submitted to the DSPO together with a draft charter. As a minimum, the charter shall include:

“C4.1.2.6.1. The name of the JSB, which should relate to its domain or commodity area.

“C4.1.2.6.2. The purpose of the JSB (what standardization needs, opportunities, or problems it intends to address).

“C4.1.2.6.3. The process the JSB will incorporate to perform those functions necessary to achieve standardization and interoperability objectives.

“C4.1.2.6.4. Membership of the JSB should be composed of members from DoD and other government agencies. Industry and industry associations, and academia may be invited as subject matter experts to facilitate solution development.

“C4.1.2.6.5. The operational process, which may include chairmanship, voting, meeting frequency, funding, reports, and any other process that relates to the functioning of the JSB.”

6. Appendix 1, add the following definition.

“Joint Standardization Boards (JSBs). JSBs are composed of representatives from all affected Military Departments, Defense Agencies, and other federal government agencies, and are authorized and chartered by the Defense Standardization Executive to identify DoD-wide standardization opportunities and needs and to develop DoD-wide standardization solutions.”