



OFFICE OF THE UNDER SECRETARY OF DEFENSE  
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WASHINGTON, DC 20301-3000

June 8, 2006

ACQUISITION  
TECHNOLOGY  
AND LOGISTICS

MEMORANDUM FOR JOINT COMMITTEE ON TACTICAL SHELTERS (JOCOTAS)

SUBJECT: Joint Standardization Board for Tactical Rigid Wall, Soft Wall, and Hybrid Shelters; and Special Purpose Covers and Shelter Accessories

The attached charter establishing the Joint Committee on Tactical Shelters (JOCOTAS) as the JSB for Tactical Rigid Wall, Soft Wall, and Hybrid Shelters; and Special Purpose Covers and Shelter Accessories under the Defense Standardization Program (DSP) is approved. The objective of the DSP is to achieve common, mutually satisfactory solutions to shared requirements and problems. The JSB will:

- Develop and improve joint processes and procedures to facilitate the design, development, and acquisition of prefabricated structures equipment/systems that are identical (to the maximum extent possible) and common, while maximizing interoperability;
- Authorize, approve, and manage the development and maintenance of specifications/standards (IAW DOD 4120.24-M, Defense Standardization Program Policy and Procedures) that support prefabricated structures, tactical shelters, special purpose covers, and shelter accessories;
- Establish an effective, Department-wide forum for interoperability coordination, planning, and decision making.

Your participation in the DSP's efforts to achieve standardization and interoperability for tactical shelter systems, special purpose covers and shelter accessories is appreciated.

My focal point for JSBs is Mr. Mike Goy, Defense Standardization Program Office, (703) 767-6882, [Mike.Goy@dla.mil](mailto:Mike.Goy@dla.mil).

James D. Hall  
Defense Standardization Executive

Attachment  
As Stated



**CHARTER**  
**DOD JOINT STANDARDIZATION BOARD (JSB)**  
**FOR**  
**TACTICAL RIGID WALL, SOFT WALL AND HYBRID SHELTERS;**  
**SPECIAL PURPOSE COVERS; AND SHELTER ACCESSORIES.**

**Name of Group:** DOD Joint Standardization Board for Tactical Rigid Wall, Soft Wall and Hybrid Shelters; Special Purpose Covers and Shelter Accessories.

**Purpose:** The purpose of the DOD JSB for Tactical Rigid Wall, Soft Wall and Hybrid Shelters; Special Purpose Covers and Shelter Accessories is to:

- Provide Senior level (USDAT&L) visibility for standardization and interoperability initiatives.
- Establish DOD standards (IAW DOD 4120.24-M, Defense Standardization Program, Policies & Procedures) or Non-Government Standards as applicable.
- Improve interoperability of joint and coalition forces.
- Define joint doctrine, tactics, techniques and procedures.
- Establish standardized parts/components that have lowered costs, reduced inventories, shortened logistics chains and improved readiness.
- Develop joint solutions to issues that impact the tactical shelters domain.
- Facilitate funding for specific efforts/projects related to standardization and interoperability goals and objectives.
- Provide the interface for commercial/military integration.

**Process:** The DOD JSB for Tactical Rigid Wall, Soft Wall and Hybrid Shelters; Special Purpose Covers and Shelter Accessories will perform on a continuous basis those functions necessary to achieve standardization and interoperability objectives through the following:

- Participate in development of national and international standards.
- Promote commonality of component parts (as applicable) to enhance supportability.
- Promote standardization in designs for testing and evaluation.
- Interface with industry, academia and government agencies as needed to keep pace with progressing technology.
- Establish and maintain adequate and uniform technical records, i.e. background history and documentation.
- Provide mechanism for exchange of technical information amongst military departments, industry, and allied organizations as related to interoperability and commonality of equipment, components, and operational requirements.
- Facilitate coordination of draft documents with industry and industry associations to ensure quality and performance requirements meet the highest industry standards.

**Note:** The above stated duties shall be added to the responsibilities of the existing Joint Committee on Tactical Shelters (JOCOTAS).

**Authority:** Defense Standardization Executive (ADUSD/LP&P) Memo, Subject: Joint Standardization Boards, Dated: 6 June 2006.

**Membership:** Ideally, the Board should be composed of members from DOD and other government agencies, industry and industry associations, and academia. The Chairperson will be selected from the principal DOD/Federal Government members and rotated on a cycle determined by those members.

**Meetings and Procedures:** The JSB will meet a minimum of twice each fiscal year in open general sessions to perform the group's mission or upon request by a voting principal member. Meetings will be scheduled by the JOCOTAS Executive Secretary with random site selections to accommodate attendance by members. Representation from the principal member organizations at the action officer level (05/06 or civilian equivalent) is required for all meetings. Functional area and interested organizations will be invited to open general sessions. List of prioritized items will be made a matter of record in the general session and assigned an OPR to complete tasks as designated by the Chairperson. The JOCOTAS Executive Secretary has the authority to schedule additional meetings or set up sub committees and working groups in coordination with the principal members, as required, to perform the group's mission.

**Duration:** Serves as a continuous group or a specified life span.