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OFFICE OF THE ASSISTANT SECRETARY
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SECNAVINST 4120.24
DASN (RD&A) RDT&E
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SECNAV INSTRUCTION 4120.24

From: Secretary of the Navy

Subj: IMPLEMENTATION OF THE DEFENSE STANDARDIZATION PROGRAM IN THE DEPARTMENT OF THE NAVY

Ref: (a) DoD Instruction 4120.24 of 13 Jul 2011
(b) DoD 4120.24-M Defense Standardization Program (DSP) Policies and Procedures
(c) DoD Directive 5000.01 of 12 May 2003
(d) SECNAVINST 5400.15C
(e) SECNAVINST 5000.2E
(f) MIL-STD-963B Standard Data Item Descriptions of 31 Aug 1997
(g) NAVICPINST 4000.19D (NOTAL)
(h) OPNAVINST 5711.95D
(i) Marine Corps Order 5711.1F W/Ch-1 (NOTAL)

1. Purpose. This instruction:

a. Issues the Department of the Navy (DON) implementation of references (a) and (b) regarding the standardization of materiel, information technology, facilities, and engineering practices, consistent with reference (c), (d) and (e) policies and responsibilities, and the Defense Standardization Program (DSP).

b. Reinforces reference (e) direction on standardization and commonality to apply performance based strategies that reduce logistics costs and footprint, and facilitate interoperability. DON seeks and employs Enterprise-wide commonality throughout the lifecycle to reduce the proliferation of non-standard parts, material, and equipment within and across systems and programs.

2. Scope. This instruction applies to all DON organizations and Standardization Management Activities (SMAs), with one exception: the Director, Naval Nuclear Propulsion has authority over all aspects of specifications and standards under the cognizance of the Naval Nuclear Propulsion Program in accordance

with 50 U.S.C. §§ 2406, 2511 (codifying Executive Order 12344, February 1, 1982).

3. Background. Consistent with references (c), (d) and (e), the following DON roles have been established:

a. DON Acquisition Executive. The Assistant Secretary of the Navy (ASN) Research Development and Acquisition (RD&A) is the DoN Component Acquisition Executive. The Deputy ASN (DASN) Research, Development, Test and Evaluation (RDT&E) assists ASN RD&A with systems engineering and standards.

b. Program Managers. Per reference (c), the primary objective of defense acquisition is to acquire quality products that satisfy user needs with measureable improvements to mission capability and operational support, in a timely manner, and at a fair and reasonable price. Program Managers (PMs) exercise flexibility, responsiveness, innovation, discipline, and streamlined and effective management for development, production, and sustainment of war fighting systems. This includes the authority to choose and tailor the standards they impose on defense contractors to fit the particular conditions of that program, consistent with applicable laws and regulations.

c. Naval Systems Command (SYSCOM) Commanders. Per reference (d), the Naval SYSCOM Commanders are the technical authorities and operational safety and assurance certification authorities for their assigned areas of responsibility. This includes the authority, responsibility and accountability to establish, monitor and approve technical standards, tools and processes in conformance with applicable Department of Defense (DoD) and DON policy and requirements. The Naval SYSCOMs and PMs collaborate on the selection and tailoring of standards.

4. Policy

a. Naval SYSCOMs and other SMAs provide common standards that PMs can use to improve the efficiency and effectiveness of delivering sustainable products to the war fighter.

b. Non-governmental standards are used and tailored in preference to developing and maintaining government standards.

c. DON supports the development and use of interoperability standards for national and international use.

d. The goals of standardization efforts are to respond to Program Office and end user demand signals, and to improve:

(1) The relevance of standards to current and future DON missions.

(2) The safety of systems and individuals.

(3) The currency of standards in addressing technology and lessons learned.

(4) The total ownership cost of products delivered and sustained.

(5) The application of commonality and openness principles within and across systems and programs.

5. Responsibilities

a. DON Standardization Executive. DASN RDT&E is designated the DON Standardization Executive with responsibilities defined in references (a) and (b), including representing DON on the Defense Standardization Council (DSC). DASN RDT&E shall also:

(1) Appoint the DON Standardization Officer.

(2) Approve the addition or deletion of DON SMAs listed in the DoD Standardization Directory (SD-1).

b. DON Standardization Officer. The DON Standardization Officer is appointed by DASN RDT&E with responsibilities as defined in reference (b). The DON Standardization Officer shall also:

(1) Develop and issue procedures for implementing the Defense Standardization Program throughout DON.

(2) Approve Changes to the DoD Standardization Directory (SD-1) which do not require DON Standardization Executive approval.

(3) Act as the DON delegated approval authority for new and reinstated defense standards, with the exception of those standards cancelled by the DSC.

(4) Act as the approval authority for establishing new qualification requirements in defense specifications issued by DON SMAs.

(5) Lead a DON Standardization Working Group with the SYSCOM Standardization Officers and representatives of DON SMAs, which include the DON Data Item Description (DID) Approval Authority and International Standardization representatives.

c. DON DID Approval Authority. The DON DID Approval Authority is the Naval Supply Systems Command with responsibilities defined in references (b), (f), and (g).

d. International Standards Coordinators. U.S. Navy and U.S. Marine Corps international standards coordination is performed in accordance with references (h) and (i).

e. Naval SYSCOM Commanders. Consistent with the responsibilities assigned in reference (d), the Naval SYSCOM Commanders shall ensure:

(1) Ownership of standards by a technical authority assigned by their Naval SYSCOM Chief Engineer (CHENG).

(2) Their Naval SYSCOM CHENG appoints a SYSCOM Standardization Officer, to oversee proper coordination of standardization documents, and compliance with references (a) and (b).

(3) In collaboration with Program Offices and end users, the necessary resources are provided to SYSCOM technical authorities and standardization offices to develop and maintain standards, using the policy herein for prioritization of standardization efforts.

(4) A technical authority approves waivers and deviations to standards.

(5) A technical authority approves waivers allowing the use of cancelled DSP documents in solicitations or contracts.

6. Records Management. Records created as a result of this instruction, regardless of media and format, shall be managed per SECNAV Manual 5210.1 of January 2012.

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