



## THE MIGRATION OF ASSIST TO THE CLOUD

# FACT SHEET

This fact sheet pertains to the migration of ASSIST to Azure Cloud. Should your question not be covered here, please feel free to contact the Defense Standardization Program Automation Office, ASSIST Service Desk.



### Points of Contact

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General Inquiries  
215-737-8000

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Questions About  
Policy and  
Procedures  
571-767-6879

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Don't be shy – call us  
when you have  
questions!

### ASSIST Service Desk

Monday-Friday  
8:00 am to 4:30 pm

Philadelphia, PA  
215-737-8000  
E-mail: [assisthelp@dla.mil](mailto:assisthelp@dla.mil)

<https://assist.dla.mil>



# ASSIST Migration to Azure Cloud

## Fact Sheet



October 10, 2018

Dear ASSIST Users,

As part of our commitment to remain on the cutting edge of technology and ensure compliance with the data center requirements of the Federal Information Technology Acquisition Reform Act (FITARA), we are migrating ASSIST to the Azure cloud. The migration will affect the services and modules you use, and some of ASSIST's functionality will be temporarily unavailable for a short period. We developed this fact sheet to make you aware of these changes and ask that you read it carefully to ensure that the transition does not cause any disruption throughout this process.

### Migration Time Frame

- Start Date: Monday, December 10, 2018
- Completion Date: Wednesday, January 9, 2019

### Impact:

1. User accounts can neither be established nor updated until migration is completed. Once ASSIST has completed its transition to the cloud, users will be able to apply for ASSIST online accounts at <https://assist.dla.mil>. If you need assistance, contact the ASSIST Service Desk at 215-737-8000 or at DSN: 444-8000.
2. Search and retrieval functionality within the ASSIST suite of tools listed below is available and accessible.
  - ASSIST QuickSearch — <http://quicksearch.dla.mil>
  - ASSIST — <https://assist.dla.mil>
  - ASSIST Common Access Card (CAC) — <https://assistca.dla.mil>
3. The modules listed below will be viewable but will **NOT** be available for updates or changes by Standardization Management Activities or the ASSIST Service Desk until ASSIST has completed its transition to the cloud:
  - Administration (e.g., New Doc./AMSC Number, Submit Change/CCS, SD1 Maintenance, and Validation Portal)
  - Electronic Document Submission
  - Document Coordination
  - Project
  - XML Module
  - NATO standardization documents archived in ASSIST.

To ensure your ASSIST needs are met in advance of the migration to the cloud, we strongly encourage users, especially Standardization Management Activities (SMAs) and Qualifying Activities, to review the following table.



# ASSIST Migration to Azure Cloud

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### Impact of Azure Cloud Migration on the Most-Used ASSIST Functionalities

| # | Functionality                                                                                                        | Affected Users | Availability During Migration                                          | Deadline                                                                                                                                                                                                                             |
|---|----------------------------------------------------------------------------------------------------------------------|----------------|------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Search and retrieval of data, information and documents are reports in ASSIST and Qualified Products Database (QPD). | All            | No impact                                                              | N/A                                                                                                                                                                                                                                  |
| 2 | Issue resolution (e.g., Feedback Module, System Change Requests, etc.).                                              | All            | Limited access                                                         | N/A<br>Please call the ASSIST Service Desk to report ASSIST and QPD issues. The Feedback Module will not be available to users.                                                                                                      |
| 3 | Create, update and unlock user account.                                                                              | All            | Not available                                                          | <b>December 7, 2018</b>                                                                                                                                                                                                              |
| 4 | Document Coordination                                                                                                | SMAs           | Limited Access (read only) until completion of migration to the cloud. | <b>December 7, 2018</b><br>Note: SMAs are encouraged to start a new document coordination effort no later than October 26, 2018. This will allow enough time to resolve comments and publish document in advance of cloud migration. |
| 5 | Electronic Document Submission (EDS)                                                                                 | SMAs           | Not available                                                          | <b>December 7, 2018</b><br>Note: SMAs are encouraged to submit final documents via EDS by November 1, 2018, to ensure it is published in ASSIST before the migration to the cloud.                                                   |
| 6 | Request project approval.                                                                                            | SMAs           | Not available                                                          | <b>December 7, 2018</b><br>Note: Preparing Activities and Adopting Activities should request project approvals by November 26, 2018, to allow the Lead Standardization Activity (LSA) time to review.                                |
| 7 | Approve projects.                                                                                                    | LSAs           | Not available                                                          | <b>December 7, 2018</b>                                                                                                                                                                                                              |
| 8 | Access administrative modules.                                                                                       | SMAs           | Limited access (read only) until completion of migration to the cloud. | <b>December 7, 2018</b>                                                                                                                                                                                                              |



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### Impact of Azure Cloud Migration on the Most-Used ASSIST Functionalities (con't)

| #  | Functionality                                                                                                                  | Affected Users        | Availability During Migration                                         | Deadline         |
|----|--------------------------------------------------------------------------------------------------------------------------------|-----------------------|-----------------------------------------------------------------------|------------------|
| 9  | Make changes to administrative modules (e.g., New Doc./AMSC Number, Submit Change/CCS, SD1 Maintenance, and Validation Portal) | SMAs                  | Limited access (read only) until completion of migration to the cloud | December 7, 2018 |
| 10 | Update a Qualified Products List (QPL)/Qualified Manufacturers List (QML)_                                                     | Qualifying Activities | Not available                                                         | December 7, 2018 |